

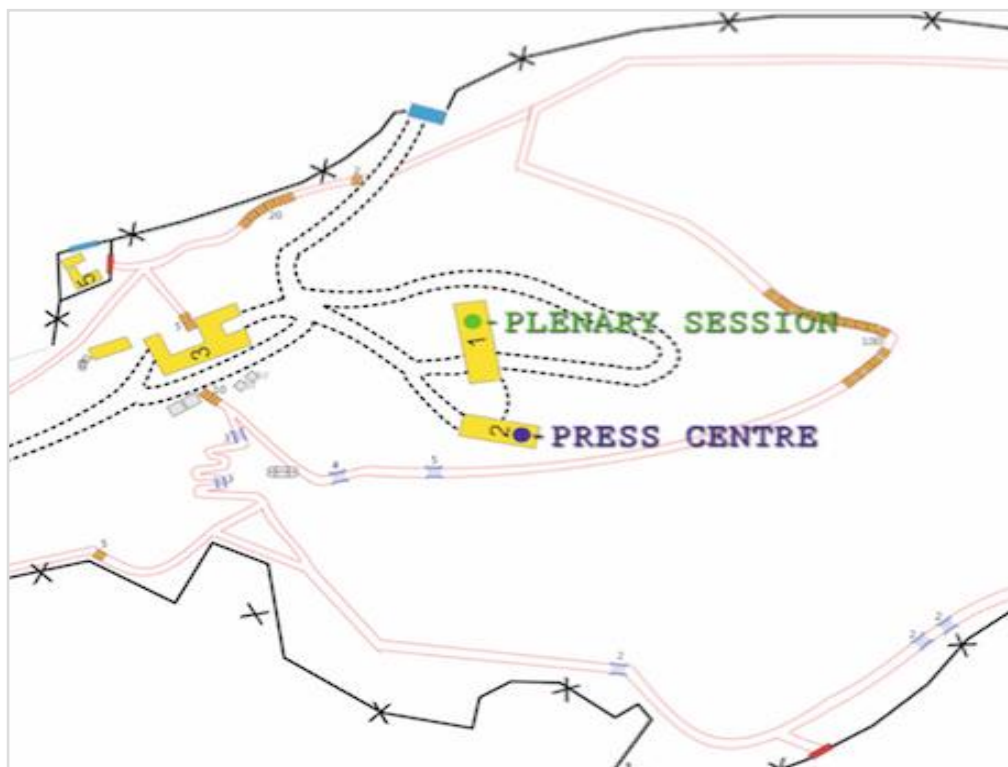
November 23, 2015



## 1. GENERAL INFORMATION

The Extraordinary Summit of the Brdo-Brijuni Process will be held on November 25, 2015 at the Office of the President of the Republic of Croatia (Pantovčak 241, Zagreb).

The meeting will start at 12:00 with the arrivals of Heads of Delegations and will end after 17:30. The plenary session will take place in Building 1.



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## 2. MEETING POINT

The meeting point for representatives of the media will be next to the the Tuškanac parking garage ([Tuškanac bb, Zagreb](#)). Bus transfers will be organised from Tuškanac to the Office of the President.

Representatives of the media are requested to arrive at the meeting point at 9:30. We request you arrive on time as no personal vehicles will be allowed to enter the perimeter of the Office of the President. Transfers will be organised on a first come-first served basis.

Bus transfers from the Office of the President to Tuškanac will start from 17:30 from the entrance to Building 2 (see map on Page 1).

Contact person at the meeting point:  
Goran Grošinić +385 99 2959 760

## 3. COLLECTION OF BADGES

Accreditation badges are to be collected in person at the press centre of the Office of the President on the day of the meeting.

To collect your accreditation badge, you must present:

- Valid passport (ID if you are a national of an EU Member State or EEA/EFTA country)
- Valid press card

If you are unable to present these documents, no accreditation badge will be issued.

## 4. MEDIA PROGRAMME

Television and photo opportunities:

12:05 Arrivals of Heads of Delegations and handshakes  
(*photographers/cameramen only, HRT pool*)

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- 12:27 Family photo (*photographers/cameramen only, HRT pool*)
- 12:30 Bilateral meeting between President Grabar-Kitarović and Vice President Biden (*no media*)
- 13:15 Lunch (*no media*)
- 14:30 Plenary session (*no media*)
- 16:45 Press statements (*all media, HRT pool*)
- 17:00 Possible statements by other Heads of Delegations (in the main hall)

## 5. STAND-UP POSITIONS AND POOL

Live stand-up positions will not be possible within the complex of the Office of the President on the day of the meeting. The perimeter will be closed for all vehicles, including satellite vans.

Croatian Radio Television (HRT) will have an SNG vehicle located within the complex and will provide material for distribution. Media wishing to participate in the pool can contact HRT for more information at [international@hrt.hr](mailto:international@hrt.hr) or +385 1 634 3681.

Please contact us beforehand if you wish to book a stand-up position in the press centre at [press@president.hr](mailto:press@president.hr).

## 6. PRESS CENTRE

The press centre will be located in Building 2 (see map) and will be equipped with facilities for the press and audiovisual media. Internet WiFi connection will be provided as well as Ethernet. Two computers connected to a printer will be located in the centre for your use.

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## 7. WEBSITE AND SOCIAL MEDIA

All further updates and announcements will be published on our website: [www.predsjednica.hr](http://www.predsjednica.hr).

You can join in on the conversation on social media using the hashtag *#BBPZagreb*.

## 8. ACCOMMODATION AND CATERING

The Office of the President of the Republic of Croatia does not organise accommodation for the representatives of the media. Should you require any assistance with accommodation please contact your Embassy.

Meals and refreshments will be provided in the press centre.

## 9. ATTIRE

Business casual attire is appropriate.

## 10. LANGUAGE

English is the official language of the meeting. Simultaneous translations will be provided during press statements for Croatian (to English), Slovenian (to English) and English (to Croatian).

## 11. CONTACTS

For any additional information please contact the Public Relations Office of the President of the Republic of Croatia at [press@president.hr](mailto:press@president.hr) or +385 1 45 65 135.